

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 6:33 p.m. – March 12, 2018
West Orange High School
51 Conforti Avenue

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: President Charles, Mr. Robertson, Mrs. Mordecai, Mr. Schwarzbaum, Mr. Alper

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 9, 2018.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. EXECUTIVE SESSION at 6:35 P.M.

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to personnel, legal and miscellaneous confidential matters. Be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

MOTION: Mrs. Mordecai

SECOND: Mr. Alper

VOTE: 5-0 (VV)

IV. RETURNED TO PUBLIC SESSION AT 8:15 P.M.

V. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF February 20, 26 and 27, 2018 (Att. #1)

March 20, 2018

MOTION: Mr. Alper

SECOND: Mr. Schwarzbaum

VOTE: 3-0-2 (RC)

ABSTAIN: Mrs. Mordecai, Mr. Schwarzbaum

March 26, 2018

MOTION: Mr. Alper

SECOND: Mr. Schwarzbaum

VOTE: 5-0 (RC)

March 27, 2018

MOTION: Mr. Alper **SECOND:** Mr. Schwarzbaum
ABSTAIN: Mrs. Morcecai, Mr. Robertson

VOTE: 3-0-2 (RC)

VI. SUPERINTENDENT/ BOARD REPORTS

A. Statement from Jeffrey Rutzky, Superintendent of Schools:

I wanted to share with Teachers, Parents and our Community that I am humbled and grateful to have the opportunity to work with you and serve the West Orange Public Schools for 3 more years.

Along my journey, I have learned by listening to your feedback and recommendations, and while I am proud of our team efforts in advancing student achievement, and I am aware of areas where I can improve to help us continue, in partnership, to enrich the lives of our students and the district.

Additionally, you have heard me say that one of the most important acts that we do as a District is to hire good people... We have a very talented faculty and staff and I am truly grateful to work with you.

Often, you have heard me speak of the goal to “Challenge children at their highest level without frustrating them, and to support our students in their growth and development.” Let’s strengthen our commitment in accomplishing this together.

We can work together for the betterment of the students, community and us.

Thank you to all of you and the Board.

- B. Safety and Security Forum Update
- C. March 14 - National Student Walk-Out
- D. NJQSAC Update
- E. 2018-2019 District Calendar Revision
- F. HIB Report
- G. Athletic/Extracurricular Update

VII. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

VIII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations / Retirements

- a. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Amanda Alexander	Mt. Pleasant	Lunch Aide	Resignation	3/12/18
Rebecca Spano	Redwood	Paraprofessional	Resignation	4/18/18

2. Rescissions

- a. Superintendent recommends approval to the Board of Education for the following rescission(s):

Name	Location	Position	Effective Date
Joyce Andreula	Kelly	Mentor	1/15/18

3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Karen Deas	Central Office	Supervisor Special Education, K-5	Gogerty reassigned	MA	N/A	\$117,500 prorated	5/1/18 - 6/30/18*
Dana Gottdiener	Gregory	Basic Skills Long Term Substitute	Madurski	BA	3	\$277 per diem	4/9/18 - 6/20/18
Lucie Maragni	WOHS	Art Long Term Substitute	Clark	MA	3	\$296 per diem	4/9/18 - 6/20/18
Christine O'Neill	WOHS	Mathematics Long Term Substitute	DeBarbieri	MA	3	\$296 per diem	4/16/18 - 6/20/18
Rosemary Pepi-Martos	Washington	Grade 1 Leave Replacement	Villarosa	BA	3	\$55,441 prorated	2/27/18 - 6/30/18
Lauren Salvatoriello	Kelly	Special Education	Schneider	MA	3	\$59,202 prorated amended	2/13/18 - 6/30/18
Rebecca Spano	Redwood	Special Education Long Term Substitute	Madaus	MA	3	\$296 per diem	4/19/18 - 6/20/18

*or sooner as determined by the Superintendent

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Amanda Alexander	Mt. Pleasant	Paraprofessional	New	BA	2	\$29,250 prorated	3/13/18 - 6/30/18
Denise Lambert	Transportation	Administrative Assistant	Hunt reassigned	Column III	2	\$47,036 includes Bachelor degree stipend of \$1,212 prorated amended	2/13/18 - 6/30/18
Amparo Olaya	Transportation	Bus Monitor Part-time	Olaya	N/A	N/A	\$20.22 per hour	3/13/18 - 6/20/18
Luciana Schiner	Mt. Pleasant	Paraprofessional	Carsillo	BA	2	\$29,250 prorated	3/13/18 - 6/30/18
William Talbot	BMELC	Paraprofessional	New	BA	2	\$29,250 prorated	3/13/18 - 6/30/18

- c. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend / Rate of Pay	Effective Dates
Mac Weinstein OOD	WOHS	Lacrosse: Volunteer	N/A	2017-2018
Kevin Yeager OOD	WOHS	Lacrosse: Assistant Coach	\$8,481	2017-2018

- d. Superintendent recommends approval to the Board of Education for the following additional assignment(s):

Name	Location	Position	Stipend	Effective Dates
Rosalie Dudkiewicz	WOHS	Nurse to support student participating in competitive sports to cover practices and games	\$55 per hour not to exceed \$10,065 as assigned	3/3/18 - 5/17/18
Julianna Jacobson OOD	WOHS	Professional Lighting Technician	\$70 per hour as assigned	2017-2018
Janis Lewis	WOHS	Substitute Nurse to support student participating in competitive sports to cover practices and games	\$55 per hour not to exceed \$10,065 as assigned	3/3/18 - 5/17/18
Nicholas Von Hagel OOD	WOHS	Stage Manager	\$25 per hour as assigned	2017-2018
Nicholas Von Hagel OOD	WOHS	Professional Lighting Technician	\$70 per hour as assigned	2017-2018

- e. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s):

Name	Location	Position	Guide	Step	Salary	Effective Dates
Dara Brevard	WOHS	Mathematics	BA+15	16	\$81.65 per diem	3/5/18 - 4/27/18
Kimberly Buckley	WOHS	Special Education	MA+15	11	\$62.65 per diem	2/20/18 - 6/20/18 amended
Catherine Connors	WOHS	Science	MA+15	5	\$57.75 per diem	2/1/18 -3/29/18 amended
Jodi Costanza	WOHS	Science	MA	8	\$55.40 per diem	2/1/18 -3/29/18 amended
Cristina Delaney	WOHS	Mathematics	BA+15	9	\$53.58 per diem	3/5/18 - 4/27/18
Michael Denburg	WOHS	Mathematics	MA+15	7	\$58.65 per diem	3/5/18 - 4/27/18
Debra Franek	WOHS	Biology	MA+45	16	\$102.85 per diem	2/20/18 - 6/20/18 amended
Karen Green	WOHS	Science	MA+15	7	\$58.65 per diem	2/1/18 -3/29/18 amended
Bree MacNett	WOHS	Special Education	BA+15	9	\$53.58 per diem	2/20/18 - 6/20/18 amended
Brad Mitchell	WOHS	Science	MA+45	16	\$97.93 per diem	2/1/18 -3/29/18 amended
Lisa Murad	WOHS	Science	BA	13	\$58.40	2/1/18 -3/29/18

Name	Location	Position	Guide	Step	Salary	Effective Dates
					per diem	amended
Francis Newman	WOHS	Biology	MA	16	\$96.97 per diem	2/20/18 - 2/26/18 amended
Jessica Nuzzi	WOHS	Mathematics	MA+45	7	\$64.21 per diem	3/5/18 - 4/27/18
Krista Romanyshyn	WOHS	Special Education	BA+15	15	\$79.02 per diem	2/20/18 - 6/20/18 amended
Jonathan Tick	WOHS	Mathematics	MA+15	9	\$60.17 per diem	3/5/18 - 4/27/18
Peter Tourian	WOHS	Biology	MA	15	\$79.80 per diem	2/20/18 - 6/20/18 amended
Sandra Ugbenin	WOHS	Special Education	MA+30	7	\$62.78 per diem	2/20/18 - 6/20/18 amended
Heather Yates	WOHS	Special Education	MA+30	10	\$65.46 per diem	2/20/18 - 6/20/18 amended

- f. Superintendent recommends approval to the Board of Education for the following mentor assignments:

Mentor	Provisional Teacher	Location	Stipend	Effective Dates
Lisa Rodino	Dana Gottdiener	Gregory	\$330	1/15/18 - 6/30/18
Krista Romanyshyn	Whitney Decker	WOHS	\$330 amended	9/1/17 - 2/16/18 amended

- g. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2017-2018:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Mary Ascherl	Substitute		X				
Shaka Barnes	Substitute	X					
Benjamin Green	Standard	X					
Sheree Link	CEAS	X					
Amanda Marcelin	Substitute	X					
Michelange Religieux	Substitute	X	X				

4. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Caroline Fortunato Family	WOHS Social Studies	5/18/18 - 6/30/18	N/A	N/A	9/1/18
Susannah Madurski	Gregory Basic Skills	2/26/18 - 3/12/18	N/A	N/A	3/13/18

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Medical					
Kimberly Mancarella Medical	WOHS Assistant Principal	12/21/17 - 9/14/18 amended	N/A	N/A	9/17/18 amended
Hope Stewart Medical	WOHS Science	1/22/18 - 3/29/18 amended	N/A	N/A	4/9/18 amended
Jessica Viavattine Family	Washington Grade 4	2/20/18 - 4/11/18 amended	4/12/18 - 6/30/18 amended	N/A	9/1/18
Patricia Villarosa Medical	Washington Grade 1	2/27/18 - 6/30/18	N/A	N/A	9/1/18

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Andrew Holmes Medical	Transportation Bus Driver Part-time	N/A	N/A	1/12/18 - 2/18/18 amended	N/A
Antoinette Miller Medical	Kelly Paraprofessional	1/31/18 - 3/14/18 amended	N/A	N/A	3/15/18 amended
Rachel Mondalto Medical	St. Cloud Paraprofessional	9/6/17 - 3/21/18 amended	3/22/18 - 5/1/18 amended	N/A	5/2/18 amended
Jeanne Sant'Angelo Medical	Kelly Paraprofessional	11/16/17 - 3/12/18	N/A	N/A	3/13/18

Personnel - Items 1 through 4

MOTION: Mrs. Mordecai

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

B. CURRICULUM AND INSTRUCTION

1. Recommend approval for the following field trip destination(s) for the 2017-2018 school year (Att.2)
2. Recommend approval for field trip(s) / overnight field trip for the 2017-2018 school year. (Att. #3)
3. Recommend approval/acceptance of Applications for School Business requests. (Att. #4)
4. Recommend approval for the following Curriculum Writing Projects for 2018-2019:

Department	Title of Curriculum
Early Childhood	Pre-School Curriculum

Department	Title of Curriculum
Career Education	Creativity and Innovation in the Culinary Arts

5. Recommend approval for student teaching for the 2018-2019 school year. (Att. #5)
6. Recommend approval for Natalia McGuire, teacher at Gregory Elementary School, to survey district teachers for an action research study as part of her Master's requirements at Caldwell University between March and April 2018.

Curriculum and Instruction - Items 1 through 6

MOTION: Mrs. Mordecai

SECOND: Mr. Alper

VOTE: 5-0 (RC)

C. FINANCE

a.) Special Services

1. Recommend approval for the following out of district placements for the 2017-2018 school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
1508055	Shepard School	Tuition: \$19,057.50 63 days @ \$302.50 Effective: 3/12/18	Unbudgeted
1010091	Celebrate the Children	1:1 Aide: \$10,800.00 72 days @ \$150.00 Effective 3/5/18	Budgeted

2. Recommend approval for student to receive educational services.

ID Number	Provider	Rate	Not to Exceed
1110081	Monmouth-Ocean Educational Services Commission (NJ Virtual School) 900 Hope Road Tinton Falls, NJ 07712	\$650 per course \$350 for health course	\$4,250.00

3. Recommend approval of name change of facility that provides home instruction to the students of West Orange for the 2017-2018 school year.

Name of Facility	Rate	Not to Exceed	Modifications
EI US, LLC	\$49/hr.	\$25,000	Education, Inc. for \$20,000. <i>Previously approved 6/12/2017</i>

4. Recommend approval for the following tuition/extraordinary services

adjustments for the 2016/2017 school year, as certified by the State of NJ Division of Administration and Finance:

School	Amount
Bergen County Special Services School District	\$8,416.00
Partnerships in Education	\$26,230.88

b.) Business Office

1. Recommend transfers for the month of January 2018 within the 2017-2018 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Att. #6)
2. Secretary's Report - Acceptance and Certification - January 2018

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of January 2018, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #7)

3. Report of the Treasurer of School Monies - January 2018

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of January 2018, which report is in agreement with the Secretary's Report. (Att. #8)

4. Recommend approval of submission of amended Every Child Succeeds Act (ESSA) Consolidated Grant for fiscal year 2018 in the amount of \$1,337,314. Amended application included FY2017 Carryover Funds in the amount of \$65,383 to be budgeted and expended as carryover during the FY2018 year. (Previously approved with inclusion of FY2017 Carryover Funds in the amount of \$74,443).
5. Recommend approval of a Joint Transportation Receivable Agreement with Livingston Public Schools for the period September 7, 2017 to June 15, 2018, in the amount of \$2,000.

Finance - Special Services Items 1 through 4; Business Office Items 1 through 5

MOTION: Mr. Alper

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

D. REPORTS

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending March 12, 2018.

2. **Harassment, Intimidation and Bullying**

“Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-17(b)(6)(c), at its meeting on February 26, 2018, the Superintendent reported HIB Incident Number(s) 053, 054, 056 to the Board; and

Whereas, on March 2, 2018 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Number(s) 053, 054, 056 the 2017-2018 school year for the reasons conveyed to the Board.”

Reports - Items 1 and 2

MOTION: Mrs. Morcecai

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

E. MISCELLANEOUS

1. Approval of the Revised 2018-2019 District Master Calendar.

Miscellaneous

MOTION: Mr. Robertson

SECOND: Mrs. Mordecai

VOTE: 5-0 (RC)

IX. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

- X. **NEXT BOARD MEETING** to be held at 6:30 p.m. (Public Session at 8:00 p.m.) on March 26, 2018 at West Orange High School.

XI. PETITIONS AND HEARINGS OF CITIZENS

XII. EXECUTIVE SESSION at 9:20 p.m.

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss personnel matters. Be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

MOTION: Mr. Alper

SECOND: Mr. Robertson

VOTE: 5-0 (VV)

XIII. RETURNED TO PUBLIC SESSION AT 10:10 P.M.

XIV. ADJOURNMENT at 10:11 P.M.

MOTION: Mr. Schwarzbaum

SECOND: Mr. Robertson

VOTE: 5-0 (VV)

Respectfully submitted,

John Calavano, Board Secretary